

MAKE THE SWITCH TO...

Convenient Understandable Banking!

We want you to experience convenient understandable banking, so we have made it even more convenient to switch your accounts to Dupont State Bank.

Follow the four easy steps in this switch kit to become a Dupont State Bank customer. If you have any questions contact us at 1-812-273-2285 for assistance.

1

OPEN A DUPONT STATE BANK ACCOUNT

Open your Dupont State Bank account at any branch location. For faster account opening fill out our online account application at www.dupontstatebank.com and finalize the account at the branch of your choice.

2

BALANCE YOUR OLD ACCOUNT

Use our "Account Balance Worksheet" to settle your old account. Once the account is balanced stop using the account.

3

CLOSE YOUR OLD ACCOUNT

Fill out the "Account Closure Request Form" to instruct your old bank to close your account. The bank will send a check for any remaining balance per your provided instruction.

4

REDIRECT YOUR AUTOMATIC PAYMENTS

Use our "Deposit & Payment Checklist", "Automatic Debit Change Form" and "Direct Deposit Change Form" to redirect your automatic payments.



ACCOUNT CLOSURE REQUEST

Complete this form to request that your current bank account be closed. Once completed, mail the form(s) directly to your current bank.

Dear Sir or Madam,

I hereby request that the following account(s) with you be closed:

Account Number _____
Type: _ Checking _ Savings
Other _____

Account Number _____
Type: _ Checking _ Savings
Other _____

Account Number _____
Type: _ Checking _ Savings
Other _____

Please prepare a cashier's check for the balance of my account payable and mailed to:

Name _____
Address _____
City/St/Zip _____

If you have any questions or if there is a penalty or fee please contact me at:
(_____) _____ - _____

Thank you for your attention to this matter.

Customer Signature

Joint Account Holder Signature

Date

Date



DEPOSIT & PAYMENT CHECKLIST

To make the process easier we've provided the following checklist to make sure all of your direct deposits and automatic payments get redirected to your new Dupont State Bank account.

DIRECT DEPOSITS

- Payroll Direct Deposit
- Government Deposits
- Brokerage Deposits
- Transfers from Other Bank Accounts
- Child Support
- Other Court Issued Deposits
- Other Deposits

UTILITY PAYMENTS

- Gas
- Electric
- Local/Long Distance Telephone Service
- Cellular Phone Service
- Water
- Cable or Satellite TV
- Other

OTHER PAYMENTS

- Insurance
- Internet Service
- Loans
- Mortgages
- Auto Loans
- Other Loans
- Account Transfers To Other Bank Accounts
- Child Support or Court Issued Payments



DIRECT DEPOSIT CHANGE FORM

Complete this form and provide it to your employer's Human Resources or Payroll department.

I _____ have closed my checking account with _____
(Your Name) (Current Bank)
Effective _____.

I hereby authorize my direct deposit to be changed from my current checking account # _____ at _____ to my new Dupont State Bank account as listed below:

Checking Account # _____
ABA Routing # _____ 083907324 _____
Effective Date _____

Checking Account # _____
Amount/Percent to be deposited: _____

Savings Account # _____
Amount/Percent to be deposited: _____

If you have any questions or if there is a penalty or fee please contact me at:
(_____) _____ - _____

Thank you for your attention to this matter.

Customer Signature

Date

ATTACH A NEW DUPONT STATE BANK VOIDED CHECK HERE



AUTOMATIC DEBIT CHANGE FORM

Complete this form for each company or organization with whom you have arranged for automatic payment. Once completed, mail the form(s) directly to the company or organization.

I _____ have closed my checking account with _____
(Your Name) (Current Bank)
Effective _____.

I hereby authorize my automatic withdrawal in the amount of \$_____ to be changed from my current checking account #_____ at _____ to my new Dupont State Bank account as listed below:

Checking Account # _____
ABA Routing # _____ 083907324 _____
Effective Date _____

Amount to be withdrawn: \$ _____
Date of withdrawal: _____

Address _____
City/St/Zip _____

If you have any questions or if there is a penalty or fee please contact me at:
(_____) _____ - _____

Thank you for your attention to this matter.

Customer Signature

Joint Account Holder Signature

Date

Date

ATTACH A NEW DUPONT STATE BANK VOIDED CHECK HERE

